

Converting PowerPoint to TIFF files

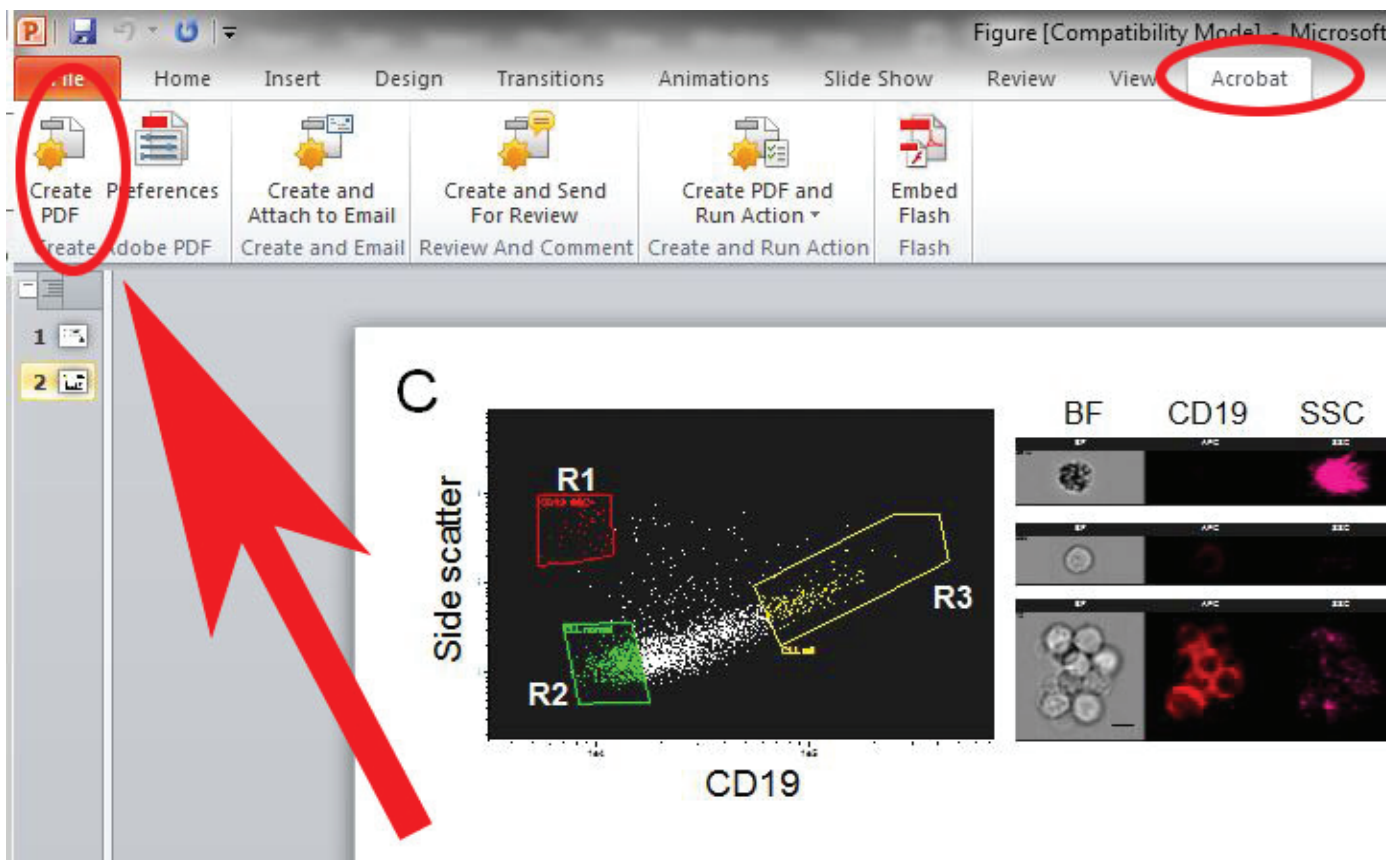
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1. You need Adobe Photoshop to convert your PowerPoint slides to TIFF files. You can download a free trial version of Photoshop here:

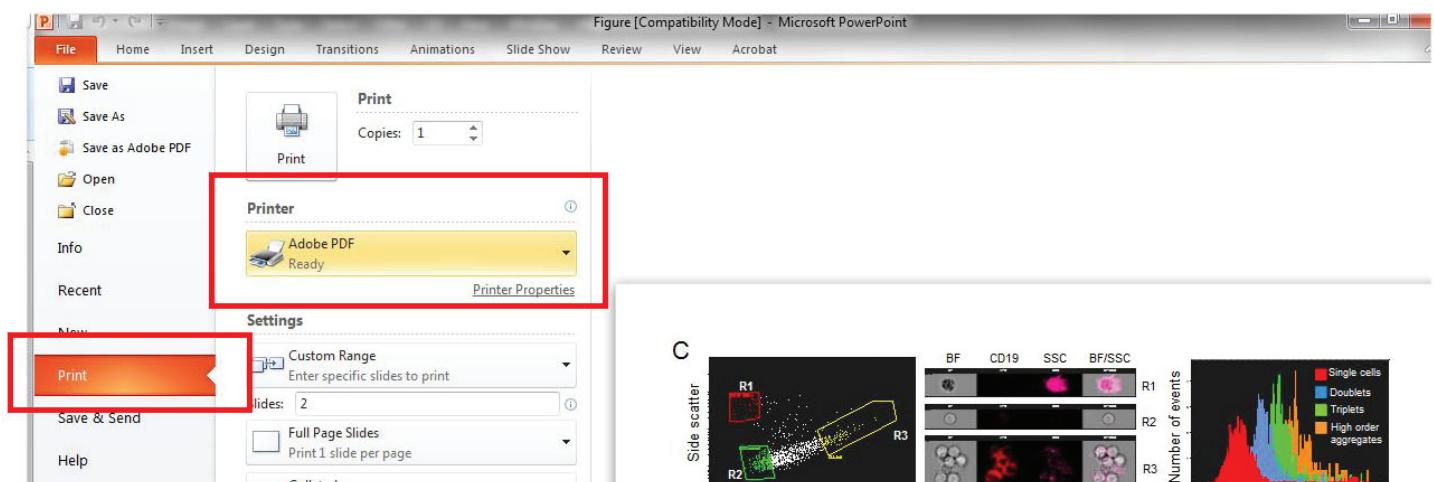
<http://www.adobe.com/downloads/>

2. First, convert the presentation or slide that you need to a PDF file. You can do this by using this in one of two ways:

A) By using the Acrobat tab in the PowerPoint program:



B) By printing the PowerPoint file to PDF:



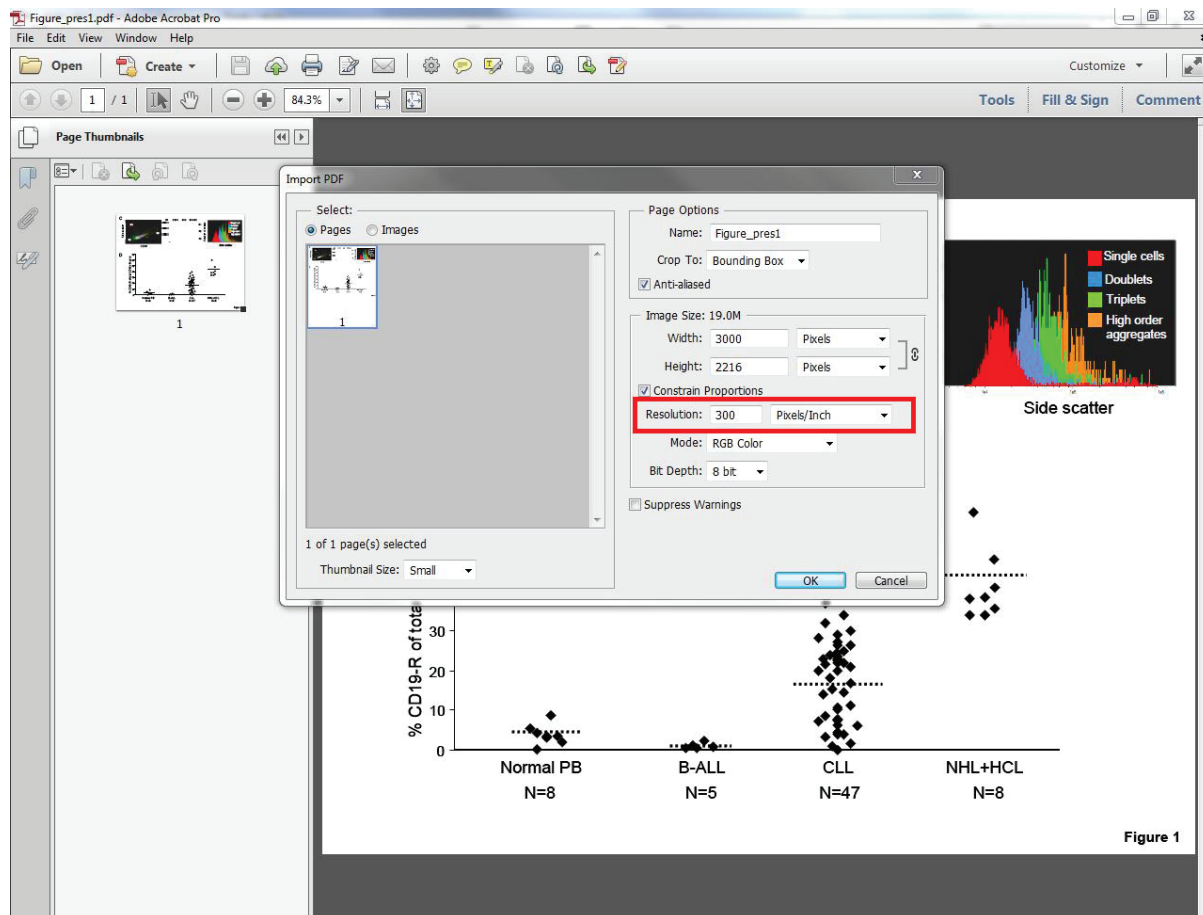
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3. Once you have converted the file or slide(s) needed to PDF file(s), you will need to open each PDF or figure in Adobe Photoshop. To do this, go to “File > Open” in Adobe Photoshop and select the PDF file. When you tell it to open, you should see a dialog box prompting for information: This is where you will set the resolution for your figure:

1200 dpi/ppi for line art (figures which are strictly line graphs with no grey tones)

600 dpi/ppi for “combination” art (figures with both halftone art and line art)

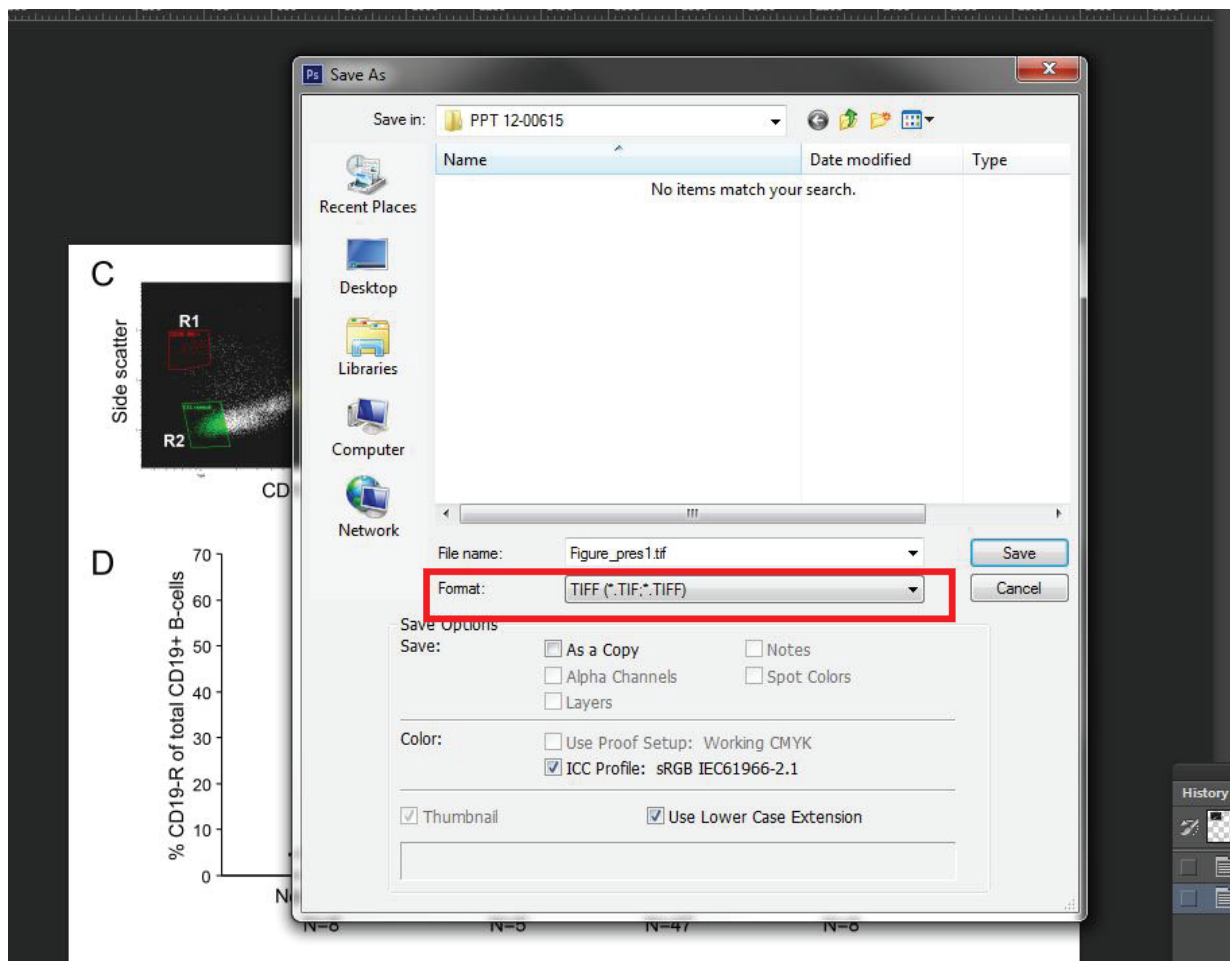
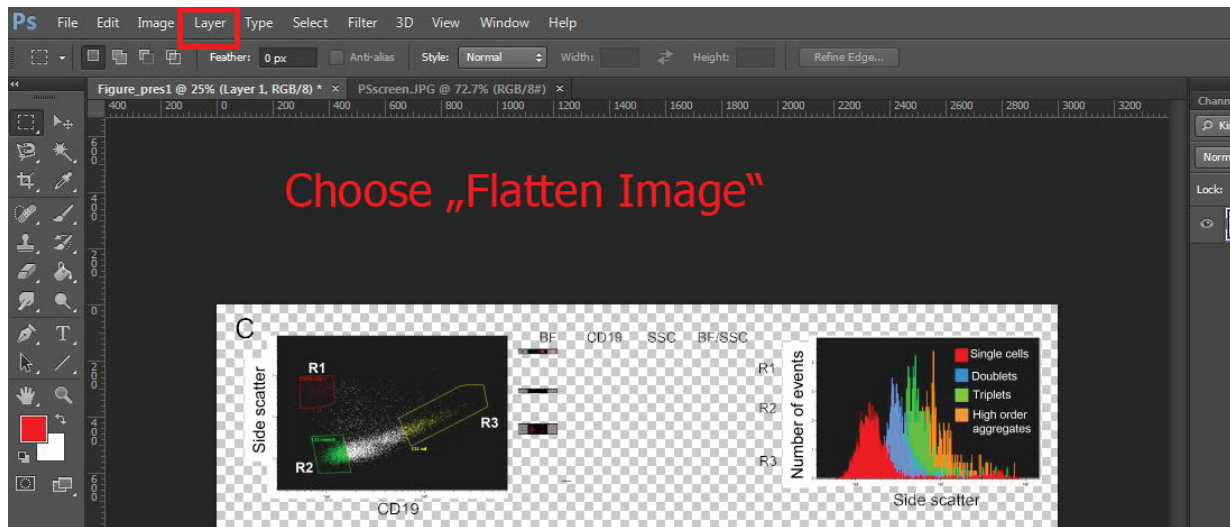
Failure to set the resolution here will result in a quality loss if you increase the resolution later.



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4. After the resolution and colorspace have been set, click “OK”. This will open the file in Adobe Photoshop as an image file. While in Photoshop, go to the menu and click “Layer>Flatten Image”, crop away excess white space around the figure, scale it to the correct size and then go to “Save As” to save your image as a TIFF file using LZW compression (not JPEG or ZIP).



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